Director's Report
June 2024

Statistics – Overview
The statistics for the month are as follows:

<table>
<thead>
<tr>
<th></th>
<th>June 2024</th>
<th>June 2023</th>
<th>% change</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Circulation</td>
<td>58,372</td>
<td>51,914</td>
<td>12.4%</td>
</tr>
<tr>
<td>Overdrive circulation</td>
<td>8,734</td>
<td>8,489</td>
<td>2.9%</td>
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<tr>
<td>Overdrive as % of total circulation</td>
<td>15%</td>
<td>16.3%</td>
<td>-8%</td>
</tr>
<tr>
<td>Hoopla</td>
<td>1,040</td>
<td>773</td>
<td>34.5%</td>
</tr>
<tr>
<td>Hoopla as % of total circulation</td>
<td>1.8%</td>
<td>1.5%</td>
<td>20%</td>
</tr>
<tr>
<td>Kanopy</td>
<td>368</td>
<td>304</td>
<td>21.1%</td>
</tr>
<tr>
<td>Kanopy as % of total circulation</td>
<td>0.6%</td>
<td>0.6%</td>
<td>--</td>
</tr>
<tr>
<td>Door Count</td>
<td>21,778</td>
<td>21,434</td>
<td>1.6%</td>
</tr>
<tr>
<td>Website hits</td>
<td>12,289</td>
<td>13,113</td>
<td>-6.3%</td>
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<tr>
<td>Facebook Traffic:</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Page Likes</td>
<td>4,472</td>
<td>3,985</td>
<td>1.2%</td>
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<tr>
<td>Post Engagements</td>
<td>368</td>
<td>2,268</td>
<td>-83.8%</td>
</tr>
<tr>
<td>Post Reach</td>
<td>22,409</td>
<td>68,323</td>
<td>-67.2%</td>
</tr>
<tr>
<td>Processing total</td>
<td>640</td>
<td>1,235</td>
<td>-48.2%</td>
</tr>
</tbody>
</table>

Library Director – Carl Gouveia
1. Selected Meetings/Outreach
   • Canal Days
   • Highland Planning—Fairport Streetscape Plan
   • Annual Reviews with Employees
   • Directors’ Council
   • Librarians Meeting
   • Jennifer Fay Meeting
   • Brown Bag Book Review
   • Staff Meeting
   • Friends of the Fairport Public Library Annual Meeting
   • Fairport-Perinton Merchants’ Meeting

2. Highlights for this Month
   • I worked at the Canal Days event, going around and giving breaks to the vendors.
   • I attended a stakeholder’s meeting of community businesses on Main Street to learn about the Fairport Streetscape Plan being conducted by Highland Planning. This will be for pedestrian traffic, so it won’t resurface the road. It will be sidewalks, crosswalks, benches, lampposts, bike racks, etc. During the meeting, I mentioned the lack of bike racks in Kennelley park for library patrons. Village Trustee Tracy Briggs, who was at the meeting, said she would find out more. A couple of weeks later, there was a new bike rack in the park!
• I met with Jennifer Fay, who won the Library Board election. I gave her a tour, the trustee binder, and went over some aspects of the binder and trustee duties.
• I have been working on 5 policies, revising and reviewing them with our committees. With these five policies, I am done with the policies I had wanted to review for this calendar year.
• Frontier Telephone bills continue to climb, month after month. We have 11 lines! So, I am modifying the plans we use for five of the phone lines that I don’t believe need long distance. This will help decrease the cost, for now. There is a 6th line that I may also modify, but I am waiting to see if we need it as a backup line for outgoing calls.
• The Teen Desk has been very busy the final week of June! Many parents and teens looking for books or to ask readers’ advisory questions. It has made me very happy that we have someone in that space, but I am starting to think we may want someone in there in the morning as well. Our current staff start at 2pm, but, several times, Lauren Hinett sat in there from about noon to 2pm and has seen a great deal of reference questions and patron interactions.
• Our investment has ended for the fiscal year. I will be looking at reinvesting in early July.

3. Continuing Education/Professional Development
   • The Power of Kindness with kindness.org

4. Coming up/Goals
   • Reinvesting our funds, more continuing ed, and some new policies.

5. Anecdotes
   • I received an email from a patron about our Children’s department and, in particular, one of our Children’s Room Aides:
     Hi, Carl!
     I wanted to reach out to pass along some kudos to one of your staff members.
     I'm a _____ Librarian at _______ Library, but I live in Fairport and get to enjoy your library as a patron!
     My mom watches my youngest son during the week when he's out of school, they have a routine of walking down to the train platform and then often stop in the library when they head back. My son was diagnosed with autism last November. As his family, we're all in the crash course of learning what he needs and trying to curb some more of his disruptive stims in public while also allowing him to be himself and enjoy the spaces he's in the way that makes sense to him.
     Your clerk, Nina, has always made my mom feel so comfortable when they are in the children's room. He often likes to line up furniture on parts of the desk from the treehouse and Nina always chats with him while he's examining his work. She's shared some personal stories with my mom about a young family member of hers who is also on the spectrum that helps her feel not as alone. She celebrates the victories with my mom. Recently, Nina came over after assisting a patron to comment on my son singing his ABCs and making animal noises. When I call my mom to talk to her on my way home from work and she mentions they were at the library I always ask if Nina was there.
     As a librarian myself, I know the toll library work can take on a person, but every single staff member we've interacted with in the children's room has been great. Thank
you for making your library a place all families can feel comfortable visiting! Both of my kids were excited to get their new lanyards for this year's SRP!

Have a great summer, and thanks for all your hard work!

Katie S

Patron Feedback

6/6 in person at the circulation desk to Sue P.
El and I had a patron who just raved about our cookbook collection, and he wanted us to pass along his compliments to Lauren! I, too, may have mentioned a time or two (or three or four) how great our collection is...so many choices and Lauren always gets the best new cookbooks out there!

6/17 at the reference desk
A patron had requested that we consider purchasing a TV series (DVDs) that turned out to be unavailable. Sarah called the patron to let him know, and he was very impressed with how courteous and kind she was. He said her attitude was “above and beyond”!

6/26 in person at the teen desk
Lauren H. had a mom in the teen room tell her she’s overjoyed at how great our summer reading programs are (for all ages! She has four kids that span from teen to baby and she is signed up herself). She said they just moved here from Florida and their old library didn’t have anything like it. Great job Caitlin, Carly, Annie, Tara, and Lauren!

6/27 in person at the reference desk
Anna shared: This evening, several people walked into the library and stopped at the desk to share how impressed they were with our library. One patron was a high school librarian from Gananda who was scoping our ideas. Another was an older couple from Pittsford who was particularly impressed with the CD collection and its organization of genres. Now he knows about hoopla too! The others were walking by with big smiles and compliments all around! Not a bad night!

Assistant Director for Facilities and Reference Services— Abby Park

1. Collection Promotion and Development
   - Created a travel books display featuring trip planning advice!

2. Programming and Publicity
   - I had 3 people at the June Meet Libby Program. It was a good group; it felt a little bit like 3 one-on-ones!
   - We had our last craft before the summer break, and it was packed! We made string art pineapples, and it was a blast!
   - Cabin Fever Book Club met to discuss Anthony Horowitz’s “The Word is Murder.” It was a smaller group of regulars, but we had a very enjoyable time discussing the book and how we felt about it!

3. Selected Meetings/Outreach
   - Librarians Meeting
   - Book Group Team Meeting
   - Annual Review with Carl
   - Check-in/Annual Review with Sarah
• Board Meeting
• Check-in/Annual Review with Caitlin
• Annual Review with Aubrey
• Tech Team Meeting

4. Facilities
• We’ve been good this month, because of the change of fiscal we have certain projects we are waiting on.

5. Highlights for this Month
• We did interviews for the temp clerk position. We had a few more people than we were expecting, but I’m very happy with the choice the committee made, I think it will be a good fit!
• It was a pleasure to attend Suzanne’s party, hearing her speak, and those who have worked with her speak was a true pleasure! She will be missed! Shout out to Erica and Lauren who did a lot to pull that event together!
• Continued weeding my collection in preparation for the new ordering year!
• The Fairport Walks with Bill Poray were this month, and I love working those nights, it is fun to touch base with Bill and everyone is always so happy to participate!

6. Continuing Education/Professional Development
• One of my goals for the new year is to actively search out more CE opportunities!

7. Coming up/Goals
• Summer is upon us, so it is going to be crazy in here! I’m looking forward to seeing all the different age groups come together for summer reading!
• I’m looking forward to the new budget year and being able to commence ordering!

8. Anecdotes
• I had a patron email a reference question about historic tow rules on the Erie Canal. I did some deep dive research for her and found a couple books here that provided the info requested. I put them on hold for her, and she just raved about the time and effort spent! It was fun for me to research!

**Assistant Director for Technology—Lauren Hinett**

1. Collection Promotion and Development
• No carts due to ordering freeze for the end of the fiscal year

2. Programming and Publicity
• 4 tech 1-on-1s

3. Selected Meetings/Outreach
• Facilities Committee
• Phone meeting with mentor
• Presented two books for Brown Bag Book review

4. Technology Management
• Created landing page for new mobile printing service, Princh
• Created a button & form on our website so patrons can easily submit suggestions for titles for our book clubs

5. Highlights for this Month
• Cleaned up book orders with B&T for the end of the fiscal year
- Created a new database brochure
- Worked on salary letters for all staff
- Created staff summer reading program
- Worked the teen desk for several shifts due to an aide being out sick – it’s been wonderful to work with the teens again!
- Held our monthly staff Tech Team meeting at Moonlight Creamery for a change of scenery and yummy ice cream 🍦

6. Continuing Education/Professional Development
- Intro to governmental accounting in NYS (2-day)
- Attended the Legislative Update for HR professionals at Roberts Wesleyan.

7. Coming up/Goals
- Get the new bookshelves in for the new section in July

8. Anecdotes
- A mom told me how wonderful our summer reading programs are! She just moved from Florida and her old library didn’t have anything near the programs we have here. 😊

Clerk to the Board of Trustees – Erica Rolland

1. Website Stats

<table>
<thead>
<tr>
<th></th>
<th>Pageviews</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pageviews:</td>
<td>12,289</td>
<td></td>
</tr>
<tr>
<td>Previous year:</td>
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<td></td>
</tr>
<tr>
<td>Sessions:</td>
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<td>Users:</td>
<td>4,697</td>
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<table>
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<tr>
<th>Top 10 pages:</th>
<th>Pageviews</th>
<th>Percentage</th>
</tr>
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<tbody>
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<td>1. Home</td>
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<td>66.21%</td>
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<td>2. Calendar &amp; News</td>
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<td>3.62%</td>
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<tr>
<td>3. Databases</td>
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<td>4. Print From Home</td>
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<td>5. Holidays and closings</td>
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<td>1.68%</td>
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<td>6. Contact</td>
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<td>7. Welcome</td>
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<td>1.38%</td>
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<td>8. Employment</td>
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<td>1.25%</td>
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<td>9. Baby/Toddler &amp; Children’s Summer Reading</td>
<td>148</td>
<td>1.20%</td>
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<td>10. Online Books, Movies, &amp; Music</td>
<td>130</td>
<td>1.06%</td>
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<table>
<thead>
<tr>
<th>Top 10 traffic sources:</th>
<th>Users</th>
<th>Percentage</th>
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<tbody>
<tr>
<td>1. google</td>
<td>2,594</td>
<td>55.23%</td>
</tr>
<tr>
<td>2. (direct)</td>
<td>1,768</td>
<td>37.64%</td>
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<tr>
<td>3. bing</td>
<td>148</td>
<td>3.15%</td>
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<tr>
<td>4. yahoo</td>
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<td>1.85%</td>
</tr>
<tr>
<td>5. m.facebook.com</td>
<td>43</td>
<td>0.92%</td>
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<tr>
<td>6. duckduckgo</td>
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<td>0.72%</td>
</tr>
<tr>
<td>7. (not set)</td>
<td>29</td>
<td>0.62%</td>
</tr>
<tr>
<td>8. l.facebook.com</td>
<td>17</td>
<td>0.36%</td>
</tr>
</tbody>
</table>
9. baidu 12 0.26%
10. libraryweb.org 10 0.21%

2. LibCal Stats
Total events: 99
Confirmed registrations: 314
Waiting list registrations: 22

3. Facebook Stats
Total likes: 4,472 New likes: 11
Total followers: 5,450 New followers: 18
Posts: 28 Engagements: 368 Reach: 22,409
Most popular: Summer Reading Begins Today
Events: 0 Engagements: 0 Reach: 0

4. Twitter Stats
Followers: 1312 New followers: 0
Engagements: 10 Impressions: 203
Tweets: 1 Likes: 7 Retweets: 1
Mentions: 0 Link clicks: 1
Replies: 0

5. Instagram Stats
Total followers: 2,280 New: 18
Posts: 25
Photos: 25 Likes: 333 Comments: 0
Most popular: Summer Reading Begins Today
Videos: 0 Plays: 0 Comments: 0

6. TikTok Stats
Followers: 66
Video views: 10
Profile views: 0
Likes: 0
Comments: 0
Shares: 0

7. Google for Business Stats & Reviews
Views: 2,873
Clicks: 2,643
to website: 1,716 to directions: 676 to phone: 251

8. Yelp Stats & Reviews
Visits: 9
Clicks to directions: 0 Clicks to phone: 0 Clicks to website: 1
Reviews: 0

9. YouTube Stats
Total subscribers: 88 New: 2
Videos published: 0
Views: 41
Hours watched: 1.1
Unique viewers: 35

10. Constant Contact Stats
   Total subscribers: 8,719   New: 13
   Most engaged: 2,720   Least engaged: 3,411

11. Other
   Website updates: 57
   Facebook activity: 22
   Twitter activity: 9
   Instagram activity: 19
   Threads: 0
   TV promos/edits: 40
   MCLS calendar events: 109
   Online calendar events: 153
   Room bookings activity: 2
   Room setups: 34
   Toner replacement: 6; phone meeting with representative re: issues
   Desk shifts: 34; Saturday 6/15
   Troubleshoot and reboot TV boxes for slides

Adult Services Technology Librarian – Irina Ovcharov

1. Collection Promotion and Development
   • Placed standard Overdrive order on 6/18 for Adult Overdrive
   • Placed EOY Overdrive order on 6/26

2. Programming and Publicity
   • Created Tech brochure for July
   • Created “Live Another Life” and “Alzheimer’s Awareness Month” displays
   • Updated CarlConnect Tabs

3. Selected Meetings/Outreach
   • Librarians Meeting on 6/4
   • All Staff Meeting on 6/18
   • MCLS Digital Content Meeting on 6/20

4. Technology Management
   • Launched Princh on 6/5
   • Updated night ring
   • Rebooted self-checks/eWare server
   • Worked with Envisionware on self-check issues

5. Highlights for this Month
   • Launching Princh! Our new mobile print service has a lot of great features that I think our patrons will be happy about and so far, it’s been going smoothly!

6. Coming up/Goals
   • Working with our processing clerks on the Computers to Technology rebrand!

7. Statistics
   -See addendum 7/9 for stats
Adult Services Marketing Librarian – Anna Lippincott

1. Collection Promotion and Development
   • Fiction Display was “Award-winning Titles & Authors” before the Brown Bag Books went on display
   • Created booklist bookmarks for National Book Award Winners, Pulitzer Prize winners, and National Book Critics Circle Award winners
   • Weed 7 Day McNaughton Books and placed July’s order
   • Weed through duplicates and extra copies to create space for upcoming orders
   • Ordered a shelf list report for Fiction to start weeding process

2. Programming and Publicity
   • Hosted Cookbook Book Club on Thursday, June 20 with 9 participants
   • Completed the book club selections for the remainder of the year

3. Selected Meetings/Outreach
   • Annual Review Meeting with Carl on Monday, June 3rd at 3:30 pm
   • Book Club Group Meeting on Thursday, June 6th at 2pm
   • Librarian’s Meeting on Tuesday, June 11th at 1pm
   • Adult Services Meeting at Central Library on Wednesday, June 12th at 9am
   • All-staff Meeting on Tuesday, June 18th at 1:15pm

4. Marketing
   • Post Library Closing Signage for the Independence Day Holiday Weekend
   • Email Newsletters
     i. June 2024 Monthly: 8,705 sends; 4,303 (50%) opens; 191 (2%) clicks
     ii. 5/05 - 5/11, 2024: 8,700 sends; 4,362 (51%) opens; 364 (4%) clicks
     iii. 6/17 - 6/22, 2024: 8,677 sends; 4,055 (47%) opens; 130 (2%) clicks
     iv. 6/24 - 6/29, 2024: 8,674 sends; 3,816 (44%) opens; 219 (3%) clicks

5. Friends of the Fairport Public Library Liaison
   • Worked with Nancy Boersma on 50 year & 10 year Friends Celebration
   • Worked with Sue Olsen for graphics for Friends Celebration

6. Highlights for this Month
   • So many patron compliments about the library on Thursday evenings
   • Attending the Adult Services meeting at Central – It was great to see some colleagues in MCLS again

7. Coming up/Goals
   • Collection Development orders in Fiction with Special Funds

8. FROST Statistics
   • 70 items delivered
   • 15 deliveries
   • 36 FROST patrons – 1 deceased
   • 37 FROST volunteers

Adult Services Programming Librarian – Caitlin Crilly

1. Collection Promotion and Development
• No carts ordered due to end of fiscal ordering freeze. Working on putting together book carts for July
• June Displays: 80th Anniversary of D-Day

2. Programming and Publicity
• Programs: Total June Programs: 42 | Total Attendance: 2,427
  i. AARP Course Part I: 1 session, 13 attendees
  ii. AARP Course Part II: 1 session, 13 attendees
  iii. Learning Links: English as a New Language: 4 sessions, 28 attendees
  iv. Learning Links: Citizenship Classes: 4 sessions, 28 attendees
  v. Alzheimer’s Association Support Group: 1 session, 11 attendees
  vi. Genealogy Club: 1 session, 14 attendees
  vii. Walking Club: 3 sessions, 23 attendees
  viii. Afternoon Fiction Book Club: 1 session, 10 attendees
  ix. Trivia: 1 session, 32 attendees
  x. Travelogue: 1 session, 30 attendees
  xi. OACES: 4 sessions, 31 attendees
  xii. Walking Tours with Bill Poray: 4 sessions, 94 attendees
  xiii. Walk-in Blood Pressure Clinic: 2 sessions, 8 attendees
  xiv. Walk-in Hearing Check Clinic: 1 session, 4 attendees
  xv. Protecting Yourself Against Identity Theft: 1 session, 10 attendees
  xvi. Game Night: 1 session, 2 attendees
  xvii. Crochet 102: 1 session, 4 attendees
  xviii. Making Connections Community Circle: 1 session, 5 attendees
  xix. Understanding and Responding to Dementia Related Behaviors: 1 session, 8 attendees
  xx. Tech 1-on-1: 2 sessions, 2 attendees
  xxi. On-the-Spot Job Training: 2 sessions, 2 attendees
  xxii. Gazebo Concerts: 4 events, 2,055 attendees

3. Selected Meetings/Outreach
• Librarian Meeting
• Tech Team Meeting
• All Staff Meeting
• Book Club Meeting
• Annual Review Meeting with Abby

4. Highlights for this Month
• I received the final draft of the much-anticipated DHPSNY Preservation Survey! I will be looking over everything to make sure it’s correct, and then they will send me the final copy which I will share with the Board. I hope that this step forward starts the process to breathe new life into the local history/genealogy collection!

5. Coming up/Goals
• Start to scan and digitally archive some stuff in my desk that I don’t need to keep paper copies of
• Create an outline for developing a LH/GN policy and procedure plan
6. Continuing Education/Professional Development
   • NYAC online conference (2 sessions)
   • KnowB4 Training

Adult Services Media Librarian – Sarah Bishopp Vélez
1. Programming and Publicity
   • Wednesday, June 12 at 6 pm – Audrey Hepburn film series; we watched “Wait Until Dark.”
   • Thursday, June 13 at 1 pm – Microsoft Word for Beginners.
   • Friday, June 21 at 2 pm – Audrey Hepburn film series; we watched “Breakfast at Tiffany’s”
   • Monday, June 24 at 7 pm – Evening Fiction Book Club; we discussed Transcendent Kingdom by Yaa Gyasi.

2. Selected Meetings/Outreach
   • Thursday, June 6 – Book Group meeting
   • Tuesday, June 11 – Librarians' meeting
   • Wednesday, June 12 – Tech Team meeting
   • Tuesday, June 18 – All Staff meeting

3. Highlights for this Month
   • I created a display with Music CD’s and biographies to celebrate African American Music Appreciation Month! This is the 2nd time I’ve done this display; the first time nothing moved off the display, but this time several items were checked out!
   • The summer film series featuring Audrey Hepburn has been a huge success already! The first film, “Wait Until Dark,” drew in 26 people. “Breakfast at Tiffany’s,” which ended up being advertised in the D&C, brought in 45 people, which is the most we’ve ever had at a single film at FPL!

4. Coming up/Goals
   • Finish weeding the Adult DVDs to make space for some of the amazing new films and TV series coming out.

Teen Services Librarian – Carly Dennis
1. Collection Promotion and Development
   • Submitted B & T cart.
   • Processed damaged/mending titles.
   • Processed videogames for the teen collection.

   Displays
   • Great Outdoors Month display (display next to teen entrance)
   • Scoop Up a Good Book (romance books- under window in teen)
   • Pride Month (display shelf to left of storage cabinet in teen)
   • Maintained Mental Health display (next to the teen desk)

2. Programming and Publicity
   Teen
   • Worked on Teen Summer Programming brochure.
• Worked on details for Teen Summer Reading: activated Beanstack challenge, created a paper gamecard and finished creating a raffle ticket in Canva.
• June Teen Summer Reading signups:
• Added more summer programs to the calendar.
• Visited Jefferson Avenue Elementary to talk about summer reading on 6/12. There were 4 sessions with 619 attendees.
• Visited Northside Elementary on 6/18. We had 5 sessions with 612 attendees.
• Painting Kindness Rocks program on 6/25. 14 attendees (photos below).
• Tabletop Gaming program on 6/26. 4 attendees.
• Chess program on 6/27. 21 attendees.
• Nintendo Switch & Crafting program on 6/28. 14 attendees.

Technology
• Excel class on 6/10 (3 attendees) & 6/11 (3 attendees)
• 1:1 Tech help with Monique (iPad/email help).
• Teen Tech Tutoring sessions on 6/4 (3 tutors, 2 patrons), 6/15 (4 tutors, 3 patrons) and 6/18 (3 tutors, 1 patron).
• Created poster to advertise Tech Tutoring for July.

3. Selected Meetings/Outreach
• Attended Librarian Meeting on 6/11.
• Attended a Tech Committee Meeting on 6/12.
• Had an end of the year event for the Books & Beyond Club on 6/14. 9 attendees. We used the Nintendo Switch and created individual glitter jars. We ate pizza and ice cream.
• Attended All-Staff Meeting on 6/18.

4. Teen Library Assistants
• Jess created poll questions at the teen desk:

• Jess created a Take & Make project for teens.
• Tabletop and card games available in the teen space on a daily basis. Teens have been playing games everyday.
• Jess researched and put together Disney Trivia questions for my Disney Trivia program next month.
• Jess finished creating a list of all the manga in the teen collection. It includes the title, author, genre, location, rating, and checkboxes for marking the item as Want to Read, Completed, or Dropped (DNF).
• Jess put out coloring pages and supplies for teens. She created a display of completed coloring pages behind the Teen Desk.

5. Continuing Education/Professional Development:
   • Completed 2024 Kevin Mitnick Security Awareness Training on 6/24.

6. Highlights for this Month
   • Annie, Lauren S., Tara, and I wore matching t-shirts to our school visits:

   • The JP Books & Beyond Club visited FPL on 6/14:
• Painting Kindness Rocks on 6/24:

(these girls gifted their rocks to their Gramma for her birthday!)

• Nintendo Switch & Crafting for Tweens/Teens on 6/28 (a teen helped me create the dry erase board sign – he drew the parts in green!):
Anecdotes

- I’ve spent a lot of time in the Teen Room- several parents have stopped at the desk to express how thrilled they are that there is a staff member in the teen space.
- “I had a mom in the Teen room tell me today she’s overjoyed at how great our summer reading programs are (for all ages! She has four kids that span from teen to baby and she is signed up herself). She said they just moved here from Florida and their old library didn’t have anything like it.” - email from Lauren Hinett
- Slack message from Lauren Hinett: That 5th grader who was just in here, on her way out said, “Are you here all the time?” and I told her no, I switch off with some others. She said “Oh, like my friend Emma!” [So cool that the teens are getting to know Teen Room staff!]
Children Services Librarians – Anne Hicks, Lauren Seaver, & Tara Bassegio

1. Collection Promotion and Development
   - No orders were submitted this month.
   - This month’s book displays included: Flag Day, Father’s Day, Eid Al-Adha, Juneteenth, Read with Pride!, In the Garden, Under Where?, Fun in the Kitchen, Classic Stories that our Parents Loved, Scout for Creatures in Camping Books

2. Programming and Publicity (In Person Children’s Program Total: 63 programs–3,519 attendees)
   - Early Learning Programs: Birth-5 (Total: 2 programs–149 attendees)
     i. Yoga Storytime—68 attendees
     ii. Sensory Playtime—81 attendees
   - Other In-Person Programs: (Total: 1 program–113 attendees)
     i. Lego Club—113 attendees
   - Outreach Programs*: (Total: 49 programs—2,960 attendees)
     i. Daycare outreach storytimes—20 sessions, 323 attendees
     ii. Summer Reading Program Presentations—27 sessions, 2441 attendees
     iii. Farmers Market Storytimes—2 sessions, 196 attendees
   - First Grade Village Tours (Jefferson Avenue and Broks Hill)—11 sessions, 297 attendees
   - Summer Reading Program Sign Ups: 992 registrations
     i. Baby/Toddler SRP Registrations: 115
     ii. Children’s SRP Registrations: 877
   - Publicity
     i. Photos, videos, and program announcements added to the FPL Facebook page, & Instagram, and flyers/program announcements were created and displayed throughout the library.

3. Selected Meetings/Outreach (*see above for outreach programming details)
   - Offered summer outreach storytimes at the following childcare centers: Park Ave East, Brightside, Eastside YMCA, and Crayon Campus. Also resumed book bin swap. Lee formerly completed the organization of the childcare book bins, but Laura has been trained in this task and it has been added to her regular aide duties.
   - Collaborated with Brooks Hill and Jefferson Avenue Elementary Schools as part of the First Grade Village Tour.
   - Visited Brooks Hill, Northside, & Jefferson Avenue Schools to offer Summer Reading presentations to all of the students. Offered virtual presentations at Dudley due to school closure because of the heat advisories.
   - Annie, Lauren, and Tara met to plan summer storytimes.
   - Annie, Lauren, and Tara met with Carl for our Annual Review.

4. Highlights for this Month
   - Our visits to the schools to promote Summer Reading were very successful! We had a blast presenting to 2441 students and teachers!
   - Our Summer Reading Program has begun, and we signed up over 992 babies and children in the first week!!!
5. Coming up/Goals
   • We’re so excited for all of our upcoming summer programs, as well as for storytimes to start up in July!

6. Anecdotes
   • Carl received a raving email from a patron about one of our aides, Nina, and her wonderful interactions with her son. Yay Nina!

Circulation and Tech Services Supervisor – Aubrey Huber

1. Selected Meetings/Outreach
   • Conducted Interviews for Page positions on 6/4
   • Conducted Interviews for the Temporary Clerk position on 6/20 and 6/21
   • Met with the Page trainers on 6/19
   • Met with Abby on 6/25

2. Highlights for this Month
   • With JoAnn and Winnie, prepared Page training
   • Wrote Circulation procedure regarding Temporary Borrowers
   • Pulled Fiction for weeding

3. Continuing Duties
   • Compiled Circulation Statistics for the month
   • Processed several data reports from MCLS
   • Compiled the weekly Audit Trail for Business Services
   • Contacted Fairport patrons that were held by MCLS before going to collections.
   • Answered patron inquiries that came through MCLS
   • Worked on Tracer and Claims Return reports from MCLS
   • Contacted Database Editing and Linked A/V material
   • Answered processing questions and issues from Technical Services
   • Troubleshooted A/V materials with problems