
PRESENT
Dave Giambattista
Chris Mirrione
Liz King
Suzanne Stockman

ABSENT
Jeff Nutting

OTHERS
Carl Gouveia
Lauren Hinett
Lin Macholz
Pat Rapp

The meeting was called to order at 6:30 p.m. by Suzanne Stockman, President.

30 MINUTE PUBLIC COMMENT PERIOD
There were no comments.

REVIEW OF AGENDA
There were no recusals or changes to the agenda. Mr. Nutting was officially excused from the meeting.

PREVIOUS MINUTES
A motion was made by Liz King and seconded by Dave Giambattista to approve the minutes from the July 2021 Board meeting.

Suzanne Stockman Yea
Dave Giambattista Yea
Liz King Yea
Chris Mirrione Abstained because he did not attend the July 2021 meeting.

Motion carried 3-0.

TREASURER’S REPORT
A motion was made by Chris Mirrione and seconded by Liz King to accept the Treasurer’s Report for May 2021.
Motion carried 4-0.

CLAIMS
A motion was made by Chris Mirrione and seconded by Dave Giambattista to approve Claims as follows:

<table>
<thead>
<tr>
<th>Supplier</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ingram</td>
<td>$14,720.31</td>
</tr>
<tr>
<td>Utilities</td>
<td>$27,630.40</td>
</tr>
<tr>
<td>All Other</td>
<td>$1,795.84</td>
</tr>
<tr>
<td>Total of all Claims</td>
<td>$44,146.55</td>
</tr>
</tbody>
</table>

Motion carried 4-0.
DIRECTOR’S REPORT

Mr. Giambattista thanked Mr. Gouveia for tabling the county fine distribution of online payments, which was discussed at the Director’s Council meeting.

Mr. Gouveia said the system will be renewing the contract with CARL for now, rather than doing an RFP.

Mr. Giambattista asked about the proposed change to Sunday hours. Mr. Gouveia said what works for the staff generally also works for the community. He also noted that for people who go to church, it would likely be easier for them to come to the library afterwards, rather than going home and then going back out.

Mr. Giambattista stated that he’s heard rave reviews from Learning Links about the story time held at the Pines of Perinton. He said the event was very well received.

Mrs. Stockman said she is happy that the delivery door now has a peephole. She also said she had heard the Mister Greene concert at the Gazebo was a big hit.

Mr. Giambattista thanked Ms. Rapp for the circulation statistics spreadsheet. Mr. Gouveia noted that we continue to be the busiest library in the system, with about 60,000 items circulating in July. The next highest circulating library had about 45,000 items checked out. Mr. Gouveia gave kudos to the collection developers, who are doing an excellent job buying materials that people want.

COMMITTEE REPORTS

Finance – Mr. Mirrione stated that the committee has not met in person but continues to discuss fines through email.

Personnel – Mr. Giambattista stated that the committee has not met.

Long Range Planning – Mr. Giambattista stated that the committee will be rescheduling yesterday’s meeting. The Long Range Plan will be completed by July 1, 2022 and will be concurrent with the fiscal year.

Facilities & Services – Mrs. Stockman stated that the committee has not met. Carl will review policies and schedule the annual walkthrough for November. Ms. King asked about handicap access through the parking garage entrance. It is not accessible. Mr. Gouveia will talk to the landlord about it.
NEW BUSINESS

Mrs. Stockman passed out committee assignment. (See attachment.)

A motion was made by Dave Giambattista and seconded by Liz King to accept the appointment of Lee Cooney as Part-Time Library Clerk in Circulation and Technical Services, effective July 19, 2021.
Motion carried 4-0.

A motion was made by Liz King and seconded by Dave Giambattista to accept the resignation of Maria Stein as substitute Librarian, effective July 25, 2021.
Motion carried 4-0.

A motion was made by Dave Giambattista and seconded by Chris Mirrione to close the library on Sunday, January 2, 2022.
Motion carried 4-0.

A motion was made by Dave Giambattista and seconded by Chris Mirrione to declare an item surplus and disposable. (See attachment.)
Motion carried 4-0.

A motion was made by Liz King and seconded by Chris Mirrione to change Sunday hours to 12:00 pm to 3:00 pm, effective October 3, 2021.
Motion carried 4-0.

PRESIDENT’S COMMENTS

Because three Board members will be out of town on September 14th, the tentative date for the September meeting is September 21, 2021, pending input from Mr. Nutting.

Mrs. Stockman discussed an online Trustee B-book club which will be held by the Mid-Hudson Library System as Trustee training. Mrs. Stockman noted that beginning in January 2023, there will be mandated training for Trustees each year.

Mrs. Stockman stated that this year’s NYLA conference will take place in Syracuse in November. Mr. Gouveia stated that there is money available to cover costs, if trustees would like to attend.

Mrs. Stockman called attention to a recent article about the Niles-Maine Library.

The Board discussed the large donation the library will be receiving. Mr. Gouveia said the first check will likely come during the first quarter of next year. Mr. Mirrione disclosed that the firm for which he works is the investment management company for the Friends and Foundation of Rochester Public Library, and this firm is handling the investment of the donation.
Ms. Macholz announced that she will be retiring at the end of August. She said she is thankful to the Board, who have always been so supportive of the staff. It has been a great pleasure to work with the staff and with the Board. She thanked Mr. Gouveia for everything he’s done to support the staff.

The Board extended their congratulations to Ms. Macholz and thanked her for her 25 years of service to the library and the community.

**ADJOURNMENT**

A motion was made by Dave Giambattista and seconded by Liz King to adjourn at 7:43 p.m.

Motion carried 4-0.

Attachments:
- Treasurer’s Report
- Claims
- Committee Assignments
- Surplus Items

Pat Rapp, Clerk to the Board