
PRESENT
Dave Giambattista
Liz King
Chris Mirrione
Belinda O’Brien

OTHERS
Carl Gouveia
Lin Macholz
Tori Payne
Marianne Jubert
Marianne Michaud

Mrs. Stockman was officially excused from the meeting.

The meeting was called to order at 6:30 p.m. by Chris Mirrione, President.

30 MINUTE PUBLIC COMMENT PERIOD
There were no public comments.

REVIEW OF AGENDA
There were no changes to the agenda.

PREVIOUS MINUTES
A motion was made by Belinda O’Brien and seconded by Liz King to approve the minutes from the July 2019 Board meeting.
Motion carried unanimously.

CLAIMS
A motion was made by Dave Giambattista and seconded by Belinda O’Brien to approve Claims as follows:

<table>
<thead>
<tr>
<th>Ingram – August invoices:</th>
<th>$ 9,146.70</th>
</tr>
</thead>
<tbody>
<tr>
<td>Regular – August invoices:</td>
<td>$ 45,287.76</td>
</tr>
<tr>
<td>Total of all Claims:</td>
<td>$ 54,434.46</td>
</tr>
</tbody>
</table>

(See attachments.)
Motion carried unanimously.
DIRECTOR’S REPORT

Mr. Gouveia provided an update on the Adult Programming Librarian position. After sending out 43 canvas letters, there were 7 qualified candidates. Five candidates were chosen to be interviewed by him, Lin Macholz and Tori Payne next week. The candidates will be asked to provide examples of new programming ideas as well as ways in which they would promote them. This position would also be responsible for Non-Fiction Collection Development.

COMMITTEE REPORTS

Finance – The committee did not meet.

Personnel – The committee did not meet but plans on meeting on September 4. Mr. Giambattista stated that the committee has been discussing items via email. Tori Payne has been working with HR Works to update policies.

Long Range Plan – The committee did not meet.

Fairport Library Council – The committee did not meet but plans to once school starts. Ms. O’Brien recommended that there should be regular meetings set up which would include school librarians, our librarians and a representative from the Board. She recommended meeting at least once per semester.

Facilities & Services – The committee did not meet.

Memorial Committee – No update on the plaque to honor Joe Monachino.

NEW BUSINESS

A motion was made by Dave Giambattista and seconded by Liz King to approve making Board meetings the 2nd Tuesday of each month at 6:30pm. Motion was carried unanimously.

Mr. Gouveia reported that Mark Andrews was hired as a full time employee and will work 37.5 hours per week instead of 36 hours per week that Joe Monachino worked.

A motion was made by Belinda O’Brien and seconded by Dave Giambattista to approve the hiring of Mark Andrews for full time employment. Motion was carried unanimously.
PRESIDENT’S COMMENTS

Tonight was Ms. O’Brien’s last meeting as she is stepping down. Mr. Mirrione thanked her for her work on the Board for the past 6 years.

New Board Member – Mr. Mirrione stated that the position was advertised for 4 weeks. The Board is currently reviewing the qualifications of the 3 candidates who expressed interest in the position.

Committee Assignments – Mr. Mirrione reported that he has decided to postpone updating the committee assignments until a new trustee has been appointed.

ADJOURNMENT
A motion was made by Belinda O’Brien and seconded by Liz King to adjourn at 6:52 p.m. Motion carried unanimously.

Marianne Jubert, Acting Clerk to the Board