

THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE FAIRPORT PUBLIC LIBRARY WAS HELD ON THURSDAY, APRIL 1, 2010.

PRESENT

Beth White
Suzanne Stockman
Lori Wagoner
Mark Haefele
Beth Puckett

OTHERS

Betsy Gilbert
Tori Reilly
Pat Rapp
Jeffrey Wright

The meeting was called to order at 7:05 p.m. by Beth White, President

30 MINUTE PUBLIC COMMENT PERIOD

No visitors were in attendance.

PREVIOUS MINUTES

A motion was made by Mark Haefele and seconded by Beth Puckett to approve the minutes from the previous Board meeting (March 2010.)

Motion carried unanimously.

DIRECTOR'S REPORT

Ms. Gilbert passed out a flyer about the MCLS Trustee workshop on finance training which will take place on April 24.

Ms. Gilbert passed out flyers for the Teen Book Festival.

Ms. Gilbert reminded the Board of the following dates:

- May 4 – Budget Hearing
- May 5 – Meet the Candidates Night
- May 18 – Budget Vote

Ms. Gilbert stated that the Volunteer Tea will be held on Wednesday, April 28 at 3:00 p.m.

Ms. Gilbert thanked the Board for allowing the staff to hold Staff Training Day on March 18. She has received positive feedback about the day, which included a visit from Board President Beth White, a presentation on services provided by EAP (Employee Assistance Program), a safety review and evacuation simulation, a visit from MCLS and RPL director Patty Uttaro, and a visit to the Fairport Historical Museum.

Ms. Gilbert stated two local organizations have contacted the library for help with fundraising. Perinton Historical Society would like to sell tickets for its annual house tour. The Merchants Association would like to sell tickets for a “duck race” on the canal to benefit the Senior Living Council.

**A motion was made by Beth Puckett and seconded by Suzanne Stockman to permit the library to participate in these fundraising events.
Motion carried unanimously.**

COMMITTEE REPORTS

Budget – No report.

Facilities & Services – No report; however, Ms. Stockman stated that a Trustee Institute will take place April 29 and May 1 in Long Island.

Personnel – Ms. Wagoner stated that the committee has worked on a Domestic Partner Policy, to address the concerns raised at the last Board meeting.

**A motion was made by Beth Puckett and seconded by Mark Haefele to approve the recommendation of the Personnel Committee, to add the Domestic Partner Policy.
Motion carried unanimously.**

Long Range Planning – No report.

Fairport Library Council – Ms. Puckett stated that Teen Book Festival plans are going well. There was a program at RRLC about the authors, with many librarians in attendance. It was an enthusiastic crowd.

Fairport Library Foundation – No report.

NEW BUSINESS

Libby Post was unable to attend the Board meeting. She is expected to be in contact with Ms. Gilbert to reschedule for May.

State Annual Report – Mr. Haefele suggested data-mining old reports to provide information on increased services.

The report has been tabled until next month in order to allow Board members to take it home for review.

Surplus equipment –

A motion was made by Beth Puckett and seconded by Suzanne Stockman to declare items surplus and disposable. (See attachment.)

Motion carried unanimously.

Technology Report –

A motion was made by Suzanne Stockman and seconded by Beth Puckett to approve the Technology Report for 2010-11.

Motion carried unanimously.

WARRANTS

A motion was made by Mark Haefele and seconded by Beth Puckett to accept the warrants as follows:

\$	5,963.73	dated	March 11, 2010
	5,207.41	dated	March 17, 2010
	20,616.51	dated	March 25, 2010
	20,102.38	dated	April 1, 2010

Motion carried unanimously.

Ms. Stockman stated that NYSALB has changed its name to Library Trustee Association of New York State.

EXECUTIVE SESSION

A motion was made by Lori Wagoner and seconded by Mark Haefele to go into Executive Session at 7:34 p.m. to discuss matters of property acquisition.

Motion carried unanimously.

OUT OF EXECUTIVE SESSION

A motion was made by Beth Puckett and seconded by Mark Haefele to come out of Executive Session at 8:10 p.m.

Motion carried unanimously.

ADJOURNMENT

A motion was made by Beth Puckett and seconded by Mark Haefele to adjourn at 8:10 p.m.

Motion carried unanimously.

Pat Rapp, Clerk to the Board

Surplus Equipment – April 1, 2010

Items to be declared surplus and disposable:

Item	Purchase Date	Cost	Total
(2) Lateral file 3 drawer steel	1978	450	900
(2) Lateral file 6 drawer steel	1978	950	1900