

THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE FAIRPORT PUBLIC LIBRARY WAS HELD ON TUESDAY, MARCH 9, 2010.

PRESENT

Beth White
Suzanne Stockman
Lori Wagoner
Mark Haefele
Beth Puckett

OTHERS

Betsy Gilbert
Lin Macholz
Tori Reilly
Pat Rapp

The meeting was called to order at 7:05 p.m. by Beth White, President

30 MINUTE PUBLIC COMMENT PERIOD

No visitors were in attendance.

PREVIOUS MINUTES

A motion was made by Mark Haefele and seconded by Beth Puckett to approve the minutes from the previous Board meeting (February 2010.)

Motion carried unanimously.

TREASURER'S REPORTS

A motion was made by Beth Puckett and seconded by Suzanne Stockman to accept the Treasurer's Report for January 2010.

Motion carried unanimously.

DIRECTOR'S REPORT

Ms. Gilbert thanked Kristin Gallagher for her work in getting color printing on our public copier to work for patrons. The transition was not easy, with various incompatibilities between software and machines, but she was able to make it work. The new service will start next week.

Ms. Gilbert thanked Tori Reilly for participating in a NYLA program called "SnapShotNY" which calls attention to the necessity of public libraries. Ms. Reilly sent in photos and statistics to illustrate a "day in the life" of Fairport Public Library.

Ms. Gilbert stated that Amy Joslyn has been holding a monthly Family Story Time in the early evening and it has become very popular. Last night's session had 42 people in attendance.

Ms. Gilbert announced RRLC is holding a contest for National Library Week, encouraging people to nominate their library as "RRLC Library of the Year." Patrons can use this opportunity to tell why their library is a great library. A link to the nomination form is on the front page of our website.

Ms. Gilbert stated that February break was a busy week for the library.

Ms. Gilbert announced two upcoming training sessions for trustees, provided by MCLS. On Saturday, March 20 from 9 am to noon is MCLS Trustee Training. On Saturday, April 24 from 9 am to noon is MCLS Finances Training.

COMMITTEE REPORTS

Budget – Mr. Haefele asked if there were any questions on the proposed budget which was handed out at the last board meeting.

A motion was made by Beth Puckett and seconded by Lori Wagoner to approve the proposed budget for 2010-11.

Motion carried unanimously.

Ms. White thanked the committee for its work on the budget.

Facilities & Services – No report.

Personnel – Ms. Wagoner stated that the committee purchased a downloadable salary survey from ALA. The committee will be looking at national and regional trends.

Ms. Wagoner passed out legal updates for the Personnel Handbook, provided by HR Works.

A motion was made by Mark Haefele and seconded by Beth Puckett to approve updates to the Personnel Manual.

Motion carried unanimously.

Ms. Wagoner passed out a Domestic Partner Policy, provided in part by HR Works and adapted to reflect research done on policies of various comparison groups. The board will review the document and discuss at the next meeting.

Long Range Planning – Ms. Puckett stated that the committee is identifying issues to include in the Long Range Plan.

Fairport Library Council – Ms. Puckett stated that Nazareth will be having a teen film festival. A Fairport High School student will be creating a documentary about the Teen Book Festival as his entry for the film festival.

Fairport Library Foundation – Ms. Stockman stated the Foundation will wait until after a meeting with Libby Post before taking any action.

NEW BUSINESS

Surplus equipment – **A motion was made by Beth Puckett and seconded by Mark Haefele to declare items surplus and disposable. (See attachment.)**

Motion carried unanimously.

Mr. Haefele announced that he has filed his petition to run for re-election to the board.

WARRANTS

A motion was made by Lori Wagoner and seconded by Beth Puckett to accept the warrants as follows:

 \$ 33,536.80 dated February 25, 2010
 15,107.95 dated March 4, 2010

Motion carried unanimously.

EXECUTIVE SESSION

A motion was made by Beth Puckett and seconded by Mark Haefele to go into Executive Session at 8:30 p.m. to discuss matters of property acquisition.

Motion carried unanimously.

OUT OF EXECUTIVE SESSION

A motion was made by Beth Puckett and seconded by Mark Haefele to come out of Executive Session at 9:27 p.m.

Motion carried unanimously.

ADJOURNMENT

A motion was made by Suzanne Stockman and seconded by Lori Wagoner to adjourn at 9:28 p.m.

Motion carried unanimously.

Pat Rapp, Clerk to the Board

Surplus Equipment – March 9, 2010

Items to be declared surplus and disposable:

Item	Purchase Date	Cost	Total
1 JVC DVD player model XUN312S	06/2004	375.00	375.00
4 Barcode scanners	07/2000	377.00 each	1508.00

