

THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE FAIRPORT PUBLIC LIBRARY WAS HELD ON TUESDAY, FEBRUARY 9, 2010.

PRESENT

Beth White
Suzanne Stockman
Lori Wagoner
Mark Haefele
Beth Puckett

OTHERS

Betsy Gilbert
Lin Macholz
Tori Reilly
Pat Rapp

The meeting was called to order at 7:00 p.m. by Beth White, President

PREVIOUS MINUTES

A motion was made by Beth Puckett and seconded by Lori Wagoner to approve the minutes from the previous Board meeting (January 2010.)

Motion carried unanimously.

TREASURER'S REPORTS

A motion was made by Beth Puckett and seconded by Mark Haefele to accept the Treasurer's Report for December 2009.

Motion carried unanimously.

30 MINUTE PUBLIC COMMENT PERIOD

No visitors were in attendance.

DIRECTOR'S REPORT

Ms. Gilbert thanked Lin Macholz for coordinating a second session of CPR and AED training for staff. The two courses, provided by the Red Cross, were attended by a total of 16 staff members.

Ms. Gilbert passed out brochures for the library's new computer classes. These small, hands-on classes have been very popular and are taught by volunteer Gene Benoit.

The library now carries audiobooks in a new format called "Playaways." These are mp3 players that come pre-loaded with a specific book. There are now about 20 of these mp3 players available and they are circulating well.

Ms. Gilbert stated that the job seeker programs continue to be popular. One of the program specialists said that the programs she conducts at the Fairport library are the best-attended programs. She said that is the result of the "great publicity pipeline" that Fairport uses in getting the information out. Several staff members work in many ways to ensure the public knows about these programs.

NEW BUSINESS

Ms. White asked to switch the order of the agenda and discuss New Business before Committee Reports.

A motion was made by Suzanne Stockman and seconded by Lori Wagoner to close the library on Thursday, March 18, 2010 for Staff Training Day. Motion carried unanimously.

Ms. White passed out a packet of information and a memo regarding legal opinions. She explained the rules for the fund reserve, public disclosure of a purchase contract, and the library's ability to assume debt.

COMMITTEE REPORTS

Budget – Mr. Haefele passed out the proposed budget for 2010-11. The Board members will review prior to the next meeting, when they will vote on it. Ms. White thanked the committee for their hard work on the budget during a tough year.

Facilities & Services – No report.

Personnel – Ms. Wagoner stated that the committee continues to work on the domestic partnership policy. They also looked at Sunday hours and reviewed the policy on Sunday pay. They will look at salary survey information available through ALA.

Long Range Planning – Ms. Puckett passed out the 2010 Technology Plan provided by Kristin Gallagher. The Board members will review the plan and vote on it at the next meeting.

Fairport Library Council – Ms. Puckett stated that a book club has started at Nazareth College that is a “spin off” of the Teen Book Festival. Staff, students, librarians and teachers are getting together to talk about teen literature. Also, 28 authors will be at this year's Teen Book Festival, which takes place on May 15 at Nazareth.

Fairport Library Foundation – Ms. Gilbert went to NYLA workshop on fundraising and getting major gifts.

WARRANTS

A motion was made by Suzanne Stockman and seconded by Mark Haefele to accept the warrants as follows:

\$	23,374.62	dated	January 14, 2010
	38,559.09	dated	January 28, 2010

Motion carried unanimously.

EXECUTIVE SESSION

A motion was made by Beth Puckett and seconded by Suzanne Stockman to go into Executive Session at 7:50 p.m. to discuss matters of property acquisition.

Motion carried unanimously.

OUT OF EXECUTIVE SESSION

A motion was made by Beth Puckett and seconded by Mark Haefele to come out of Executive Session at 8:32 p.m.

Motion carried unanimously.

ADJOURNMENT

A motion was made by Beth Puckett and seconded by Suzanne Stockman to adjourn at 8:32 p.m.

Motion carried unanimously.

Pat Rapp, Clerk to the Board