

THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE FAIRPORT PUBLIC LIBRARY WAS HELD ON TUESDAY, JANUARY 12, 2010.

PRESENT

Beth White
Suzanne Stockman
Lori Wagoner
Mark Haefele
Beth Puckett

OTHERS

Betsy Gilbert
Lin Macholz
Tori Reilly
Pat Rapp
Margaret Kerr
Jeff Wright

The meeting was called to order at 7:01 p.m. by Beth White, President

PREVIOUS MINUTES

A motion was made by Mark Haefele and seconded by Lori Wagoner to approve the minutes from the previous Board meeting (December 2009.)

Motion carried unanimously.

TREASURER'S REPORTS

A motion was made by Suzanne Stockman and seconded by Beth Puckett to approve the Treasurer's Report for November 2009.

Motion carried unanimously.

30 MINUTE PUBLIC COMMENT PERIOD

Margaret Kerr stated that village residents are curious about how things are going concerning a new setting for the library.

Ms. White stated that the library is in negotiation with a specific site and hopes to conclude within the next few months. Because of the negotiation process, she cannot yet identify the site.

Mrs. Kerr asked if plans were on target to meet the time frame for vacating the current location.

Ms. White stated that in order for the library to leave the current location without financial penalty, notice must be given by February 2012.

DIRECTOR'S REPORT

Ms. Gilbert stated that the staff appreciated days off for Christmas, and thanked the board for approving the close dates. She also thanked Sharon Kelly, Pat Rapp, Karen Stanhope and Amy Higgins for emptying the bookdrops while we were closed.

Ms. Gilbert thanked Lin Macholz for coordinating a refresher course on CPR and AED training for staff today. The course, provided by the Red Cross, was attended by Lin

Macholz, Brenda Deever, Pat Rapp, Sharon Kelly, Anna Souannavong, and Betsy Gilbert.

Ms. Gilbert stated that Lin Macholz has been working on a complex project with the Fire Marshal. Our emergency exits are being reviewed and redesignated. New exit signs and emergency lighting will be installed. Once these are in place, staff will be retrained on building evacuation. As a result of Ms. Macholz's meeting with the Fire Marshal, the Village has replaced emergency lighting in the parking garage.

Ms. Gilbert stated that Monroe County Library System is participating in the Big Read, a National Endowment for the Arts program that encourages people to read and discuss the same book. This year's book is The Call of the Wild. Programs are being held at libraries throughout the county.

In response to a question from Ms. Wagoner, Ms. Gilbert stated that the local author book fair last month was a great success, and the library hopes to make this an annual event.

COMMITTEE REPORTS

Budget – Mr. Haeefe reported the committee has made changes based on feedback from the Board. The budget will be ready to present to the Board in February. Many reductions were made in the budget in order to keep a tax increase as low as possible while facing increased costs in retirement and health benefits.

Facilities & Services – No report.

Personnel – No report.

Long Range Planning – No report.

Fairport Library Council – No report.

Fairport Library Foundation – No report.

WARRANTS

A motion was made by Beth Puckett and seconded by Suzanne Stockman to accept the warrants as follows:

\$	3,294.20	dated December 10, 2009
	26,112.19	dated December 17, 2009
	25,536.21	dated December 30, 2009
	1,105.29	dated January 7, 2010

Motion carried unanimously.

EXECUTIVE SESSION

A motion was made by Beth Puckett and seconded by Suzanne Stockman to go into Executive Session at 7:24 p.m. to discuss matters of property acquisition.

Motion carried unanimously.

Mrs. Kerr left at 7:24 p.m. Ms. White thanked her for coming.

Mr. Wright arrived at 7:33 p.m.

Mr. Wright left at 8:44 p.m.

OUT OF EXECUTIVE SESSION

A motion was made by Lori Wagoner and seconded by Mark Haefele to come out of Executive Session at 8:45 p.m.

Motion carried unanimously.

ADJOURNMENT

A motion was made by Suzanne Stockman and seconded by Beth Puckett to adjourn at 8:45 p.m.

Motion carried unanimously.

Pat Rapp, Clerk to the Board