

THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE FAIRPORT PUBLIC LIBRARY WAS HELD ON TUESDAY, MAY 12, 2009.

PRESENT

Beth White
Beth Puckett
Suzanne Stockman(by telephone)
Lori Wagoner
Mark Haefele

OTHERS

Betsy Gilbert
Tori Reilly
Lin Macholz
Pat Rapp

The meeting was called to order at 7:00 p.m. by Beth White, President.

30 MINUTE PUBLIC COMMENT PERIOD

One visitor, Wayne Shipman, was present. He shared information about some of the projects that OCED has been supporting in the Village.

PREVIOUS MINUTES

A motion was made by Mark Haefele and seconded by Beth Puckett to approve the minutes from the previous Board meeting (April 2009.)

Motion carried unanimously.

TREASURER'S REPORT

A motion was made by Beth Puckett and seconded by Mark Haefele to approve the Treasurer's Report from March 2009.

Motion carried unanimously.

DIRECTOR'S REPORT

Volunteer Event – Ms. Gilbert thanked Mark Haefele and Suzanne Stockman for attending this year's volunteer recognition event. This year, volunteers were honored by letting them select a new book from our collection and having a bookplate with the volunteer's name placed in the book. They were then given the opportunity to be the first to check out the book. Mr. Haefele stated that the pies, purchased from The Pie Lady, were excellent.

Eat Well, Live Well – Several staff members are participating in the wellness program created by Wegmans. Along with tracking steps with pedometers and trying to eat more fruits and vegetables, staff are participating in group walks on the canal, bowling, and other activities. The Penfield YMCA has donated month-long free memberships and other prizes have been donated by the community.

Programs – The library was very busy with programs during the week of spring break. Also, because the Friends are able to use alternate space in the Landing for book sale preparation, Lin Macholz was able to book several programs for job seekers during the month of May.

Posters – Library posters have been taken to many locations in the village and town and have been met with positive response.

Energy Audit Kits – Ms. Gilbert mentioned at a recent director’s council that the library loans kits provided by Fairport Electric and they were very interested.

New Assistant Director for MCLS Services: Sally Snow has been hired for this position. She was previously head of personnel and communications for MCLS.

Trustee Business Cards – Business cards will be made for library trustees and will include a Fairport Library email address.

Canal Days Booth – The library will have a booth at this year’s Canal Days. Staff members will hand out bookmarks and stickers with the new logo, “Get Inspired” brochures, and summer reading club information. There will be cards to collect email addresses for those who want to sign up for email notification and newsletters. Two easels will be posted in order for people to add their thoughts on how the library inspires them, and to create a list of what people are currently reading. Beth Puckett suggested the use of a laptop at the booth in order to answer reference questions.

COMMITTEE REPORTS

Budget – Mr. Haefele reported that the committee met this month and is looking at health care benefits provided by the school district, the village and the town in preparation for discussion of the library’s benefits.

Facilities & Services – No report.

Personnel – No report.

Long Range Planning – No report.

Fairport Library Council – No report.

Fairport Library Foundation – No report.

NEW BUSINESS

NYSALB Trustee Institute – Ms. White asked about Continuing Education requirements for staff members, as the question came up in the NYSALB Trustee publication. Ms. Gilbert stated that we are fortunate to have continuing education available at no cost through MCLS and RRLC. New public librarians hired after the new requirement takes affect will be subject to the continuing education requirements.

Suzanne Stockman, Lori Wagoner and Beth Puckett all attended the recent Trustee Institute and found the sessions informative and helpful. The library appears to be on target with regard to branding, due in large part to the work it has done with Libby Post

over the past year. Ms. Wagoner also reported that she attended a session on performance appraisal of library directors, and we are following best practices there, as well.

Mrs. Stockman stated that this was her last year to set up the programs for the Trustee Institute. Ms. White congratulated her on a successful event.

WARRANTS

A motion was made by Beth Puckett and seconded by Suzanne Stockman to accept the warrants as follows:

\$	5,965.53	dated	April 16, 2009
	48,707.49	dated	April 30, 2009

Motion carried unanimously.

EXECUTIVE SESSION

A motion was made by Mark Haefele and seconded by Lori Wagoner to go into Executive Session at 7:34 p.m.

Motion carried unanimously.

A motion was made by Lori Wagoner and seconded by Mark Haefele to come out of Executive Session at 8:10 p.m.

Motion carried unanimously.

ADJOURNMENT

A motion was made by Beth Puckett and seconded by Mark Haefele to adjourn at 8:18 p.m.

Motion carried unanimously.

Pat Rapp, Clerk to the Board