

THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE FAIRPORT PUBLIC LIBRARY WAS HELD ON TUESDAY, DECEMBER 9, 2008.

PRESENT

Beth White  
Mark Haefele  
Suzanne Stockman  
Lori Wagoner

OTHERS

Betsy Gilbert  
Lin Macholz  
Tori Reilly  
Nancy Perrilleon  
John Blyth

The meeting was called to order at 7:00 p.m. by Beth White, President.

**30 MINUTE PUBLIC COMMENT PERIOD**

Wayne Shipman followed up on the home energy audit kits provided by the Fairport Municipal Commission and thanked the Trustees and library staff for their partnership.

**PREVIOUS MINUTES**

**A motion was made by Lori Wagoner and seconded by Mark Haefele to approve the minutes from the previous Board meeting (November 2008.)  
Motion carried unanimously.**

**TREASURER'S REPORT**

**A motion was made by Mark Haefele and seconded by Lori Wagoner to accept the Treasurer's Report for October 2008.  
Motion carried unanimously.**

**DIRECTOR'S REPORT**

Ms. Gilbert thanked Nancy Perrilleon for acting as Clerk to the Board.

Congratulations to Stephanie Squicciarini, Beth Puckett and the Teen Book Festival Committee for making the cover of this month's VOYA, a periodical covering teen library services.

Kristin Gallagher and Hema Parthasarathi's computer classes have been going well.

Kristin Gallagher and Kathy Navarro successfully completed the set up of spread sheets for payroll functions. These now are sent electronically to the school district office.

Ms. Gilbert handed out fliers for the upcoming Workshops for Job Seekers beginning in January and going through April. The majority of these workshops will be conducted by the staff from RochesterWorks! Ms Gilbert thanked Lin Macholz for her help in organizing the seminars and the Friends of the Fairport Library for their very generous support.

**COMMITTEE REPORTS**

Budget – Mr. Haefele reported that the committee met Dec. 4<sup>th</sup>.

They are progressing very well and are ahead of schedule. Some of the items discussed were: salary steps, printing and copier fees.

Facilities & Services – No Report.

Personnel – No Report.

Long Range Planning – No report.

Fairport Library Council – No report.

Fairport Library Foundation – No report.

### **PRESIDENT'S COMMENTS**

#### **NEW BUSINESS**

#### **OLD BUSINESS**

**A motion was made by Mark Haefele and seconded by Lori Wagoner to approve the Document of Understanding Between the Monroe County Library System and its Member Libraries.**

**Motion carried unanimously.**

**A motion was made by Mark Haefele and seconded by Lori Wagoner to revise the personnel practice to cap the library's contribution for Blue Million health insurance to the 90% rate for Blue Point 2 Extended effective for the open enrollment for 2009.**

**Motion carried unanimously.**

#### **EXECUTIVE SESSION**

**A motion was made by Suzanne Stockman and seconded by Mark Haefele to go into Executive Session at 7:20 p.m. to discuss matters of property acquisition.**

**Motion carried unanimously.**

John Blyth joined the meeting at 7:20 p.m.

John Blyth left the meeting at 8:55 p.m.

**A motion was made by Suzanne Stockman and seconded by Mark Haefele to come out of Executive Session at 8:55 p.m.**

**Motion carried unanimously.**

#### **WARRANTS**

**A motion was made by Mark Haefele and seconded by Lori Wagoner to accept the warrants as follows:**

<b>\$ 15,917.13</b>	<b>dated</b>	<b>November 13, 2008</b>
<b>83,397.08</b>	<b>dated</b>	<b>December 3, 2008</b>

**Motion carried unanimously.**

**ADJOURNMENT**

**A motion was made by Beth White and seconded by Mark Haefele to adjourn at 8:56 p.m.  
Motion carried unanimously.**

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Nancy A. Perrilleon, Acting Clerk to the Board