

THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE FAIRPORT PUBLIC LIBRARY WAS HELD ON TUESDAY, NOVEMBER 11, 2008.

PRESENT

Beth White
Beth Puckett
Mark Haefele
Suzanne Stockman
Lori Wagoner

OTHERS

Betsy Gilbert
Tori Reilly
Lin Macholz
Pat Rapp
Libby Post

The meeting was called to order at 7:02 p.m. by Beth White, President.

30 MINUTE PUBLIC COMMENT PERIOD

There were no visitors.

PREVIOUS MINUTES

A motion was made by Mark Haefele and seconded by Beth Puckett to approve the minutes from the previous Board meeting (October 2008.)

Motion carried unanimously.

TREASURER'S REPORT

A motion was made by Suzanne Stockman and seconded by Mark Haefele to accept the Treasurer's Report for September 2008.

Motion carried unanimously.

DIRECTOR'S REPORT

Ms. Gilbert stated thanked Hema Parthasarathi for planning and organizing the library's participation in the annual Senior Health Day at Perinton Square. The event was held on Election Day and there was nice interaction with the seniors. She also thanked Lin Macholz for scheduling librarians to cover both the event and the reference desk.

Holly Wolf has put together local history information which is now on the library website.

Stephanie Squicciarini organized special reading incentive programs during the month for Teen Read Week. A total of 248 teens participated in the program.

Ms. Gilbert stated that the library held a Rudin lecture and several small business programs that went well.

Ms. Gilbert said the State Legislature will be back in session on November 18. NYLA has a page on their website for people to contact their legislators through email or to obtain a sample letter to support funding for libraries.

Ms. Gilbert pointed out the draft of the MCLS Memorandum of Understanding that was included in the Board packet. The Board will need to vote next month to accept and sign the Document.

COMMITTEE REPORTS

Budget – Mr. Haefele reported that the committee met and has created a rough but detailed draft of the budget. The committee will look at health care expenses as a special project beginning in March.

Facilities & Services – Mrs. Stockman reported that the committee did a walk-through of the library on October 29. The committee determined that, with the exception of worn carpeting, there are no major issues at this time, or things that cannot wait. Ms. Stockman also noted that the Reading Room is outstanding.

Personnel – Ms. Wagoner reported that the committee had not met since the last Board meeting. They will be meeting again soon to discuss the update to the personnel manual.

Long Range Planning – No report.

Fairport Library Council – Ms. Puckett reported that the Read-a-Thon for the Teen Book Festival was fantastic. The kids had a great time and raised over two thousand dollars. The committee will be touring Nazareth College next week in preparation for the Teen Book Festival on April 4, 2009.

Fairport Library Foundation – No report.

PRESIDENT'S COMMENTS

Ms. White reported that she attended the Fairport Village Partnership Advisory meeting. Scott Winner gave a presentation on the Partnership's activities.

Ms. White informed the Board of a memo from the MCLS Nominating Committee regarding an opening on the MCLS Board. Information can be obtained from Ms. Gilbert.

Ms. White reported that she has received eight emails and one phone call in response to the newsletter that went out to the community regarding the status of the library building. She shared some of the more detailed emails with the group.

NEW BUSINESS

A motion was made by Beth Puckett and seconded by Suzanne Stockman to open the library at 10 a.m. rather than 9 a.m. on Wednesday, December 17, 2008 for a staff event.

Motion carried unanimously.

A motion was made by Beth Puckett and seconded by Mark Haefele to close the library for Staff Training Day on Thursday, March 26, 2009.

Motion carried unanimously.

A motion was made by Beth Puckett and seconded by Mark Haefele to declare items surplus and disposable. (See attachment.)

Motion carried unanimously.

WARRANTS

A motion was made by Mark Haefele and seconded by Beth Puckett to accept the warrants as follows:

§ 74,841.28 dated October 30, 2008

Motion carried unanimously.

EXECUTIVE SESSION

A motion was made by Beth Puckett and seconded by Suzanne Stockman to into Executive Session at 7:50 p.m. to discuss matters of property acquisition.

Motion carried unanimously.

Libby Post joined the meeting at 8:25 p.m.

Libby Post left the meeting at 9:27 p.m.

A motion was made by Beth Puckett and seconded by Lori Wagoner to come out of Executive Session at 9:46 p.m.

Motion carried unanimously.

ADJOURNMENT

A motion was made by Beth Puckett and seconded by Mark Haefele to adjourn at 9:46 p.m.

Motion carried unanimously.

Pat Rapp, Clerk to the Board

Surplus Equipment – November 11, 2008

Items to be declared surplus and disposable:

Item	Purchase Date	Cost
Receipt printer #05X1590	1/15/2003	290.00
Receipt printer #0592133	1/15/2003	290.00
Receipt printer #0472640	2/21/2005	210.00