

THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE FAIRPORT PUBLIC LIBRARY WAS HELD ON TUESDAY, OCTOBER 14, 2008.

PRESENT

Beth White  
Beth Puckett  
Mark Haefele  
Lori Wagoner

OTHERS

Betsy Gilbert  
Tori Reilly  
Pat Rapp

The meeting was called to order at 7:02 p.m. by Beth White, President.

**30 MINUTE PUBLIC COMMENT PERIOD**

There were no visitors.

**PREVIOUS MINUTES**

**A motion was made by Mark Haefele and seconded by Beth Puckett to approve the minutes from the previous Board meeting (September 2008.)**

**Motion carried unanimously.**

**TREASURER'S REPORT**

**A motion was made by Beth Puckett and seconded by Lori Wagoner to accept the Treasurer's Report for August 2008.**

**Motion carried unanimously.**

**DIRECTOR'S REPORT**

Ms. Gilbert stated that three new adult pages have been hired.

Several e-newsletters have gone out and the library has received positive feedback from the community.

Ms. Reilly is working with Wayne Shipman on the "Low Carbon Diet" energy audit kit, which Mr. Shipman proposed at the last Board meeting.

Ms. Gilbert stated that Paula Smith, Director of RPL, will be retiring in December. A search committee has been formed.

**COMMITTEE REPORTS**

Budget – Mr. Haefele reported that the committee met on September 23, and discussed the cash flow process, salary assumptions, and expenses.

Facilities & Services – No report. A meeting is scheduled for October 29.

Personnel – Ms. Wagoner reported that the committee met on September 16. They reviewed the personnel handbook and discussed proposed changes.

Long Range Planning – Ms. Puckett reported that the committee met on October 7. They reviewed the 2005 Long Range Plan and noted that all items on it have been completed, except those that are ongoing. She called attention to the 2008 Technology Plan which was included in the Board packet as a status update. The committee will focus on the next Long Range Plan.

Fairport Library Council – Ms. Puckett reported that there are no official meetings, but work on the Teen Book Festival is moving forward. There will be a Read-a-Thon at Barnes & Noble this weekend to support the Teen Book Festival.

Fairport Library Foundation – Ms. Gilbert reported that the committee met, adopted a conflict of interest policy and bylaws, and filed for tax exempt and federal ID status. The following directors were selected: Foundation Chair – Suzanne Stockman, Secretary – Betsy Gilbert, and Treasurer – Beth Puckett.

### **PRESIDENT’S COMMENTS**

Ms. White reported that the information from the Zogby poll has been received and the data will be forwarded to Board members next week. Libby Post will attend the next Board meeting to review the data.

The final report from the first appraisal is almost complete. Information from the second appraisal has not yet been received.

### **NEW BUSINESS**

The forthcoming “Dear Neighbor” letter was passed out to the Board. This letter will be mailed to all residents of the Fairport Central School District to inform residents of library space constraints and future planning.

Ms. Gilbert presented a slideshow from the MCLS Marketing Committee regarding the MCLS branding experience.

Ms. White and Ms. Gilbert have both been invited to a Fairport Village Partnership Action Committee meeting regarding the merchant community. They both plan to attend the meeting.

**A motion was made by Mark Haefele and seconded by Beth Puckett to declare items surplus and disposable (see attachment).**

**Motion carried unanimously.**

**OLD BUSINESS**

Fairport Library Foundation Charter – The Board of Regents voted on the revised charter to change the name to Fairport Public Library.

**WARRANTS**

A motion was made by Lori Wagoner and seconded by Beth Puckett to accept the warrants as follows:

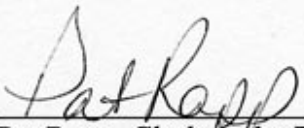
\$ 46,970.51 dated October 2, 2008

Motion carried unanimously.

**ADJOURNMENT**

A motion was made by Beth Puckett and seconded by Mark Haefele to adjourn at 8:45 p.m.

Motion carried unanimously.



Pat Rapp, Clerk to the Board

## Surplus Equipment – October 14, 2008

Items to be declared surplus and disposable:

Qty	Item
4	Red leather chairs
1	typewriter