

THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE FAIRPORT PUBLIC LIBRARY WAS HELD ON TUESDAY, SEPTEMBER 9, 2008.

PRESENT

Beth White  
Beth Puckett  
Mark Haefele  
Suzanne Stockman  
Lori Wagoner

OTHERS

Betsy Gilbert  
Lin Macholz  
Tori Reilly  
Pat Rapp

The meeting was called to order at 7:00 p.m. by Beth White, President. Ms. White welcomed the visitors to the regular Board session.

**30 MINUTE PUBLIC COMMENT PERIOD**

Mike Ross asked if he could have a copy of the minutes from the last meeting. He also stated that he received the email newsletter than was sent out this morning, and was pleased to receive it.

Wayne Shipman submitted a proposal to the Board regarding a “Low Carbon Diet” energy audit kit which the Fairport Municipal Commission is hoping to make available through the library. Ms. White stated that the staff would look at the proposal and discuss it with the Board.

**PREVIOUS MINUTES**

**A motion was made by Beth Puckett and seconded by Mark Haefele to approve the minutes from the previous Board meeting (July 2008.)**

**Motion carried unanimously.**

**TREASURER’S REPORT**

**A motion was made by Beth Puckett and seconded by Suzanne Stockman to accept the Treasurer's Reports for June and July 2008.**

**Motion carried unanimously.**

**DIRECTOR'S REPORT**

Ms. Gilbert stated that the first email newsletter was sent today. It was titled, “Beyond Bestsellers,” and content was provided by Brenda Deever and Holly Wolf.

Sharon Kelly, Barb Baier and Anna Souannavong have been training 11 new high school pages. Training is very intensive and takes all summer, and is going very well.

Ms. Gilbert thanked Lisa Perrotti, Karen Stanhope and Pat Rapp for emptying the bookdrops during Labor Day weekend. A total of 37 carts of books were returned on Tuesday.

## **COMMITTEE REPORTS**

Ms. White passed out Committee Assignments.

Budget – No report.

Facilities & Services – No report.

Personnel – No report.

Long Range Planning – No report.

Fairport Library Council – No report.

## **PRESIDENT'S COMMENTS**

Ms. White reserved comments for Executive Session.

## **NEW BUSINESS**

Foundation – Ms. Gilbert reported that the Foundation has been incorporated and approved by the State Education Department and the Department of State. An organizational meeting will be held to establish bylaws and a conflict of interest policy. The Foundation needs to obtain an EIN and file for tax exemption through the IRS and NYS.

Drawings – Ms. Gilbert stated that Holly Wolf found some architectural drawings of the library from Perrin Street. She would like to donate them to the Historical Society.

**A motion was made by Beth Puckett and seconded by Suzanne Stockman to permit the library to loan the architectural drawings to the Perinton Historical Society. Motion carried unanimously.**

Newsletter – The Board discussed the draft of the newsletter that will be sent out to residents. Some grammatical and punctuation corrections were made, and the Board would like to proof the letter once it has been put into its final graphical format.

Lion's Club – Ms. Macholz received a request from the Lion's Club to put a permanent collection box in the library for eyeglasses and hearing aids. After some discussion, it was decided that Ms. Macholz will contact them regarding a short term display.

NYLA – Mrs. Stockman encouraged new Trustees to go to NYLA in Saratoga during the first week of November.

**WARRANTS**

**A motion was made by Suzanne Stockman and seconded by Beth Puckett to accept the warrants as follows:**

\$	39.90	dated	August 7, 2008
	30,949.72	dated	August 14, 2008
	48,873.82	dated	September 4, 2008

**Motion carried unanimously.**

**EXECUTIVE SESSION**

**A motion was made by Beth Puckett and seconded by Mark Haefele to go into Executive Session at 7:37 p.m. to discuss matters of property acquisition.**

**Motion carried unanimously.**

Ms. White thanked Mr. Ross and Mr. Shipman for coming to the meeting. The visitors left at 7:37 p.m.

**OUT OF EXECUTIVE SESSION**

**A motion was made by Beth Puckett and seconded by Suzanne Stockman to come out of Executive Session at 8:14 p.m.**

**Motion carried unanimously.**

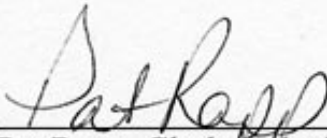
**A motion was made by Mark Haefele and seconded by Suzanne Stockman to proceed with a second property appraisal, subject to attorney approval.**

**Motion carried unanimously.**

**ADJOURNMENT**

**A motion was made by Beth Puckett and seconded by Lori Wagoner to adjourn at 8:20 p.m.**

**Motion carried unanimously.**



Pat Rapp, Clerk to the Board

**Committee Assignments  
2008 – 2009**

**Budget Committee**

**Mark Haefele, Chair  
Beth Puckett  
Suzanne Stockman**

**Personnel Committee**

**Lori Wagoner, Chair  
Mark Haefele**

**Facilities & Services Committee**

**Suzanne Stockman, Chair  
Mark Haefele**

**Fairport Library Council**

**Beth Puckett**

**Long Range Planning Committee**

**Beth Puckett, Chair  
Lori Wagoner**

**Fairport Library Foundation**

**Suzanne Stockman, Chair  
Beth Puckett  
Betsy Gilbert**