

THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE FAIRPORT PUBLIC LIBRARY WAS HELD ON THURSDAY, NOVEMBER 15, 2007.

PRESENT

Greg Vogt
Suzanne Stockman
Beth Puckett
Beth White
Lori Wagoner

OTHERS

Betsy Gilbert
Tori Reilly
Lin Macholz
Pat Rapp
Wayne Shipman

The meeting was called to order at 7:00 p.m. by Greg Vogt, President.

EXECUTIVE SESSION

A motion was made by Beth Puckett and seconded by Beth White to go into Executive Session at 7:00 pm to discuss matters of property acquisition.

Motion carried unanimously.

A motion was made by Beth White and seconded by Beth Puckett to come out of Executive Session at 7:30 pm.

Motion carried unanimously.

ANNOUNCEMENTS

Wayne Shipman, Fairport Village Board Trustee-elect, arrived at 7:30 pm. Dr. Vogt welcomed him to the meeting. Mr. Shipman introduced himself and stated that he is looking forward to working with the library as part of his role as Village Trustee.

PREVIOUS MINUTES

A motion was made by Suzanne Stockman and seconded by Beth Puckett to approve the previous minutes (October 2007.)

Motion carried unanimously.

TREASURER'S REPORT

A motion was made by Beth Puckett and seconded by Suzanne Stockman to accept the Treasurer's Report for September 2007.

Motion carried unanimously.

DIRECTOR'S REPORT

Ms. Gilbert discussed the branding workshop that library staff attended, including the brand architecture and the next-step checklist. The branding exercise was a recommendation from the communications audit that was done for the library. It was a long day, but very worthwhile. Ms. Gilbert also discussed the results of the recent survey of library users, including data and comments from the public.

COMMITTEE REPORTS

Budget – No report. The committee met October 29 and will meet again on December 5.
Facilities & Services – No report. The annual walkthrough will be scheduled for January.

Personnel – No report.
Long Range Planning – No report.
Fairport Library Council – No report.

NEW BUSINESS

Internet time limits: Ms. Gilbert stated that there had been a complaint about teens using the internet after school to play games and limiting the number of computers available to others. Ms. Reilly gathered information from other libraries regarding their internet policies and computer configurations. At this time there is no recommendation to change internet time limits, but two catalog computers will be changed to internet computers in an effort to improve availability.

Meeting room policy: The Facilities and Services Committee will review the meeting room policy and report back to the Board at a future date.

Staff Training Day:

A motion was made by Beth White and seconded by Beth Puckett to close the library on Thursday, March 6, 2008 for Staff Training Day.

Motion carried unanimously.

Architect proposals: Ms. Gilbert received six proposals from architects in response to the RFP that was sent out. A subcommittee consisting of the Facilities and Services committee and Dr. Vogt will look at the proposals and bring their findings to the Board at a future meeting.

WARRANTS

A motion was made by Beth Puckett and seconded by Suzanne Stockman to accept the warrants as follows:

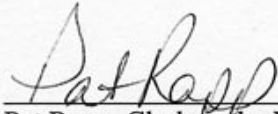
\$ 15,750.80 dated October 18, 2007
50.35 dated October 19, 2007
50,519.92 dated November 1, 2007

Motion carried unanimously.

ADJOURNMENT

A motion was made by Beth Puckett and seconded by Lori Wagoner to adjourn at 9:03 p.m.

Motion carried unanimously.



Pat Rapp, Clerk to the Board