

Fairport Public Library

#### RENEWAL OF EXPIRED LIBRARY CARDS

All financial obligations must be paid before library cards can be renewed. This includes all overdue fines and/or lost books, processing fees, etc. The renewal process occurs on a yearly basis for address and phone number verification.

If the patron is unable to clear all financial obligations at renewal, the library materials can be placed on the hold shelf for three days. If the patron is a child (JUV) with no money and no parent present at the time, the fines and/or fees owed will be printed out for the child to take home, and the library materials will be placed on the hold shelf for 3 days.