

## **Purpose**

To fulfill our mission, Fairport Public Library has adopted policies with respect to patron behavior and conduct to ensure proper use of the library's collection, facilities and programs by all patrons. It is intended to promote the comfort and security of patrons and library staff, and to protect and preserve the physical collection and plant of the library. These rules of conduct are available to all library users so that patrons will understand what is expected of them as responsible consumers of library services.

## **Conduct Expected of Patrons**

Patrons are expected to engage in activities associated with the use of a public library while on library premises. Patrons not engaged in reading, studying, or using Library materials, may be asked to modify their behavior. After a warning, patrons not engaged in reading, studying, or using library materials will be asked to leave the premises.

## **Prohibited Conduct**

The following activities and conduct are inconsistent with the orderly operation of the library, and are prohibited:

1. Consumption of food or drink on Library premises.
2. Making of loud or distracting sounds or noises that annoy or inconvenience staff or other patrons.
3. Sleeping.
4. Smoking.
5. The annoying of staff or other patrons through noisy or boisterous activities, by staring at another person with the intent to annoy that person, by following another person about the building with the intent to annoy that person, by using electronic equipment or displaying computer images so that others can hear the sounds or see the images, by singing or talking loudly to others or in monologues, or by behaving in a manner which can reasonably be expected to disturb other patrons.
6. Running or jumping.
7. Possession of any alcoholic beverage or illegal substance on Library premises.
8. Presence in the Library while intoxicated or impaired, whether from the use of alcohol, controlled substances, or both.
9. Presence in the Library while bodily hygiene is offensive so as to constitute a nuisance to other persons.
10. Defacing, damaging or mutilating Library materials, equipment or property.
11. Any attempt to alter software configuration or download any software.
12. Distribution of political information for purposes of public advertising or political campaigning.
13. Violating copyright laws or software licensing agreements.
14. Use of Library computers, equipment and facilities in a manner for which they were not intended or designed (i.e., providing access to Library materials and services).
15. One Internet session per day is permitted, using one library card.

16. Illegal behavior.

17. Use or storage of bicycles, scooters, skates, or skateboards on library premises.

### **Consequences of Misconduct**

Any person who refuses to adhere to the Rules of Conduct Policy will be asked to leave library premises. Law enforcement officials may be called to enforce compliance with such a request. Incident reports will be completed to document any violations of library policies.

A violator of this policy will be barred from entry into all library facilities for a period of time commensurate with the nature of the violation, at the sole discretion of the library director or the director's designee. A person will be considered in violation of this policy if he or she refuses to comply with the directions of the staff, or if he or she repeatedly demonstrates behavior that is not permitted in the library.

The following penalties will be generally imposed, subject to the discretion of the library director or the director's designee:

- First Offense: excluded for the remainder of the day.
- Second Offense: excluded for up to one week
- Third Offense: excluded for up to one month

The library director may exclude a habitual offender for a longer period of time, or permanently.

### **Responsibilities**

#### Supervising children's behavior

It is the Library's policy that parents or legal guardians must assume responsibility for the behavior of their children and for deciding what library resources are appropriate for their children. Parents and legal guardians are expected to supervise their children while in the Library. There will be some resources that parents may feel are inappropriate for their children. Parents should let their children know if there are materials that they do not want them to use.

*The Library expressly disclaims any liability or responsibility arising from access to or use of information obtained through its electronic information systems, or any consequences thereof.*

Library Board Policy

Adopted 8/96

Revised 8/12/97

Revised 4/10/01

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