

# ANNUAL REPORT

## 2010-2011

FAIRPORT PUBLIC LIBRARY -- BALANCE SHEET AND STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES YEAR ENDING JUNE 30, 2011

(audit is not final)

ASSETS		REVENUES	
Cash and Cash equivalents	\$1,184,082	Real Property taxes and tax items	\$2,269,212
Receivables	-	Charges for services	\$93,365
Inventories	-	Use of money and property	\$3,546
due from other funds	-	Miscellaneous	-
<b>TOTAL ASSETS</b>	<b>\$1,184,082</b>	State sources	\$11,168
		Federal sources	-
		Sales	-
		Premium on obligations issued	-
		<b>TOTAL REVENUES</b>	<b>\$2,377,291</b>
LIABILITIES AND FUND BALANCE		EXPENDITURES	
Liabilities		Community services	\$1,970,554
Accrued liabilities	\$17,584	Employee benefits	\$436,164
Due to other funds	-	Debt service - principal	-
Due to other governments	-	Debt service - interest	-
Deferred revenues	-	cost of sales	-
<b>TOTAL LIABILITIES</b>	<b>\$17,584</b>	Other expenses	-
		<b>TOTAL EXPENDITURES</b>	<b>\$2,406,718</b>
Fund Balances		EXCESS (DEFICIENCY) OF REVENUES	
Nonspendable	-	OVER EXPENDITURES	(\$29,427)
Restricted	-		
Assigned	-	OTHER FINANCING SOURCES (USES)	
Unassigned	\$1,166,498	Operating transfers - in	-
<b>TOTAL FUND BALANCE</b>	<b>\$1,166,498</b>	<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<b>-</b>
<b>TOTAL LIABILITIES AND FUND BALANCES</b>	<b>\$1,184,082</b>	EXCESS (DEFICIENCY) OF REVENUES AND OTHER	
		FINANCING SOURCES OVER EXPENDITURES	
		AND OTHER FINANCING USES	(\$29,427)
		FUND BALANCE, BEGINNING OF YEAR	\$1,195,925
		<b>FUND BALANCE, END OF YEAR</b>	<b>\$1,166,498</b>



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 Kristin Gallagher — Technology Services  
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 Sharon Kelly — Circulation Services  
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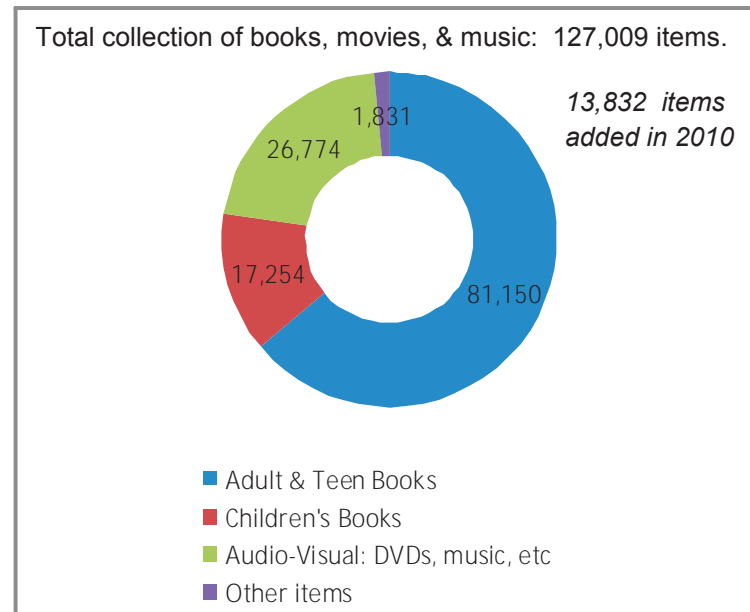
*This report contains financial information about the library for the fiscal year July 1, 2010 through June 30, 2011. The program and service statistics are based on data from the calendar year January 2010 through December 2010.*

## Highlights from 2010

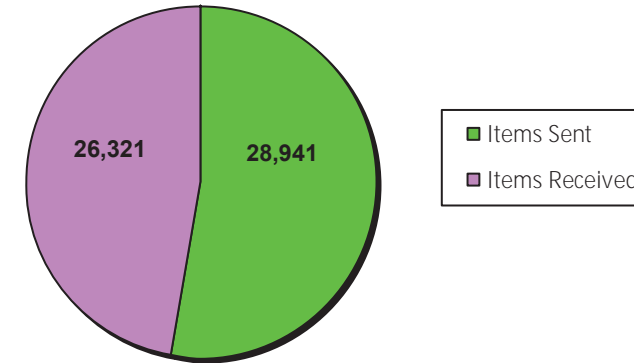
- ◆ **E-Books and e-audiobooks** became very popular within our zip code: **4,172** checked out in 2010—highest in Monroe County.
- ◆ **Instant messaging** for reference questions was added in May 2010, with **184** questions answered by December 2010.
- ◆ **Fairport Historical Newspapers**, covering 1873-1992, became available online through a special joint project with the Rochester Regional Library Council in October 2010.
- ◆ **Senior Health Fair** on Election Day, for the 5th year, gave us the chance to promote all the health resources available through the library.
- ◆ **Job Seekers:** **53** programs with **1,144** in attendance, were provided in partnership with RochesterWorks!, Dr. Rita Carey, and several other presenters.
- ◆ **SCORE** and the **SBDC - Small Business Development Center** were our partners for **6** programs with **134** in attendance.
- ◆ **Book Discussion Groups** met **31** times, with **253** readers.
- ◆ **Wireless service** became accessible in all areas of the library with an equipment upgrade.
- ◆ **Color printing and copying** for patrons became available to the public in March 2010.
- ◆ **Museum passes** for the Memorial Art Gallery were available for 1 week loans and provided discount admissions for families and small groups.

## MISSION STATEMENT

The Fairport Public Library, using both its resources and those available through the Monroe County Library System, provides equal access to educational, informational, and recreational resources for the residents of the Fairport Central School District with professional, courteous and friendly service. The library is an integral and cooperative part of the community, promoting the concept of life-long learning while maintaining sound fiscal management.



## Sharing Resources Among Libraries



The number of library items provided to other libraries is just slightly higher than the number of items received from other libraries—a great example of the benefits of system-wide sharing.

## Library Goals & Objectives

One of the components of our Long Range Plan focused on *Facilities Management*. With a goal of maintaining a functional and efficient facility, the Library Board continued with the space planning project, toward the objective of developing a building program plan. In the Fall of 2010, the Library Board presented a building renovation proposal for a referendum vote of \$16.3 million. The December 2010 vote did not pass and the Library Board then began a strategic planning process to re-examine library programs and services.

Another component of the Long Range Plan focused on *Programs and Services Management*, with the goal of providing quality service to our patrons through a variety of resources. Testing our webpage for usability was one of the objectives to provide better service. The testing began with volunteers from the community and the results and comments about language, page structure and content are being incorporated into a new edition of the library's web pages to be published early in 2012.

## 2010 Service Statistics

The library is chartered to serve the 40,055 residents of the Fairport Central School District.

- ◆ **813,742** items borrowed
- ◆ **392,736** library visits
- ◆ **44,575** use of 18 Internet computers
- ◆ **41,662** reference questions answered
- ◆ **35,265** people attending all library programs
- ◆ **20,162** web page visits
- ◆ **16,995** households received print copies of library newsletters
- ◆ **5,171** readers of all ages in the Summer Reading programs
- ◆ **4,980** people received 37 email newsletters
- ◆ **1,246** library programs presented
- ◆ **592** meeting room use for library programs
- ◆ **536** meeting room and small conference room use by other groups, Literacy Volunteers, tutors, and small group meetings

Fairport Public Library is part of the

